

MINUTES OF MEETING



**Nottinghamshire
County Council**

Academy: Sparken Hill Academy
Meeting title: The Annual General Meeting
Date and time: Thursday, 30 November, 2017 after the full governors meeting
Location: At the school

Membership
'A' denotes absence

Mrs M Cutts (chair)
Mr P Gawthorpe
Mr J Hemshall
Mr R Lilley (Principal/ Accounting Officer)
Mrs V Dashper (Chief Financial Officer)

In attendance Mr CA Richardson (clerk)

The meeting commenced at 11.45 am

AGM/1/17	Apologies for absence	Action
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Apologies for absence were received from Mr P Gawthorpe (work).

It was

resolved

that the members consent to this absence.

AGM/2/17	Declaration of interest
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There were no declarations of interest, either direct or indirect, for items of business on the agenda.

AGM/3/17	Minutes of the last meeting
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The minutes of the AGM held on Thursday, 1 December, 2016 had previously been approved and signed so that they could be part of the accounts for the EFA and signed by the auditors.

AGM/4/17	Receiving the End of Year Accounts 2016/17
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The members received the end of year accounts 2016/17 as presented by Streets at the Finance and Personnel meeting held on Thursday, 16 November, 2017. All members of the governing body were invited to attend that meeting and given the opportunity to ask any questions prior to and during the meeting.

All the amendments and responses that had been discussed during the meeting of 16, November were included in the final copies.

These were **approved** by the members and signed by the Chair and Accounting Officer.

**Chair/Accounting
Officer**

AGM/5/17	Reappointing of Auditors
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Streets have come to the end of their 3 year contract, so to appoint auditors for a further 3 years to go to Tender or Best Value.

Members fully discussed the quotes that Mrs Dashper had obtained by looking at other similar academies and what they pay.

These were as follows:

Venture Academies	£6450
Streets	£5825

Members asked Mrs Dashper if she was satisfied with Streets and she replied that she was highly satisfied.

It was proposed by Mr Hemshall and seconded by Mrs Cutts that Streets be appointed for another three years.

All in attendance **agreed.**

AGM/6/17 Auditor's Remuneration

External Auditors

A full discussion took place on the remuneration for Streets. The price agreed, following a proposal by Mrs Cutts and seconded by Mr Hemshall was £5285 + VAT and this was fixed for three years.

Internal Auditors

A discussion took place regarding the number of visits to be made by the internal auditor. At the AGM in 2016 it had been reduced from 4 to 3. It was agreed to leave it at 3 visits per year, one per term.

Mr Hemshall proposed and Mrs Cutts seconded and members all agreed to appoint Mrs Victoria Lievesley as the internal auditor and pay a remuneration of £500 per day.

AGM/7/17 Determination of confidentiality of business

No items were considered confidential as it is a public document.

The meeting closed at 11.59 am.

Signed(chair) Date

