

MINUTES OF MEETING



**Nottinghamshire
County Council**

Academy: Sparken Hill Academy
Meeting title: The Annual General Meeting
Date and time: Tuesday, 18 December, 2018 after the full governors meeting
Location: At the school

Membership
'A' denotes absence

Mrs M Cutts (chair)
Mr P Gawthorpe
Mrs A Phillipson
Mr R Lilley (Principal/ Accounting Officer)
Mrs V Dashper (Chief Financial Officer)

In attendance Mr CA Richardson (clerk)

The meeting commenced at 11.30 am

AGM/1/18	Apologies for absence	Action
	There were no apologies for absence as everyone was in attendance.	
AGM/2/18	Declaration of interest	
	There were no declarations of interest, either direct or indirect, for items of business on the agenda.	
AGM/3/18	Minutes of the last meeting	
	The minutes of the AGM held on Thursday, 30 November, 2017 had previously been approved and signed so that they could be part of the accounts for the EFA and signed by the auditors.	
AGM/4/18	Receiving the End of Year Accounts 2017/18	
	The members received the end of year accounts 2017/18 as presented by Streets at the Finance and Personnel meeting held on Thursday, 6 December, 2018. All members of the governing body were invited to attend that meeting and given the opportunity to ask any questions prior to and during the presentation.	
	All the amendments and responses that had been discussed during the meeting of 6, December were included in the final copies.	
	The management response has also been included.	
	These were approved by the members and signed by the Chair and Accounting Officer.	Chair/Accounting Officer
AGM/5/18	Reappointing of Auditors	
	Streets were appointed at the AGM on Thursday, 30 November 2017 for a period of three years and have served for one year.	

AGM/6/18 Auditor's Remuneration

External Auditors

Streets were appointed for a period of three years on November, 30, 2017 at affixed price of £5285 + VAT per annum.

Internal Auditors

Mr Gawthorpe **challenged** asking as to whether 3 visits from the internal auditor were enough. Mrs Dashper explained that she had discussed this with the internal auditor who felt it could be reduced to two, but it had been decided to keep it at three.

Mr Gawthorpe proposed and Mrs Cutts seconded and members all agreed to appoint Mrs Victoria Lievesley as the internal auditor and pay a remuneration of £500 per day.

AGM/7/18 Determination of confidentiality of business

No items were considered confidential as it is a public document.

The meeting closed at 11.34 am.

Signed(chair) Date