



SPARKEN HILL
ACADEMY

TIME OFF TO ACCOMPANY PREGNANT WOMAN TO ANTENATAL APPOINTMENTS POLICY

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REVIEWED: OCTOBER 2025
NEXT REVIEW DATE: OCTOBER 2027

TIME-OFF TO ACCOMPANY PREGNANT WOMAN TO ANTENATAL APPOINTMENTS POLICY

This policy outlines the statutory right of an expectant father or the partner (including same sex) of a pregnant woman to take unpaid time off work to accompany the woman to up to two of her antenatal appointments.

This policy applies to employees and agency workers. It does not apply to self-employed contractors.

If you are an agency worker, the rights set out in this policy only apply to you once you have worked in the same role with us for at least 12 continuous weeks (which may include more than one assignment). For these purposes, we will ignore any breaks due to holiday or other leave to which you are entitled, breaks due to industrial action, breaks of up to 28 weeks in cases of sickness or jury service, and breaks of up to six weeks for any other reason. We will treat breaks due to pregnancy or childbirth up to 26 weeks after birth, and any statutory maternity, paternity or adoption leave, as time worked.

This policy does not form part of any employee's contract of employment and we may amend it at any time.

Time-off for accompanying a pregnant woman: eligibility

You may take unpaid time-off to accompany a pregnant woman to an antenatal appointment if you have a 'qualifying relationship' with the woman or the child. This means that:

- You are the baby's father.
- You are the pregnant woman's spouse, civil partner or cohabiting partner or are living with her in an enduring family relationship and she is not your sister, mother, grandmother, aunt or niece.
- She has undergone assisted conception and at that time you were her husband or civil partner or gave the required legal notices to be treated in law as the second female parent.
- You are one of the intended parents in a surrogacy arrangement and expect to obtain a parental order in respect of the child.

Time-off for accompanying a pregnant woman: how to book time-off

Please give us as much notice of the appointment as possible. You must provide The academy with a signed statement providing the date and time of the appointment and confirming that:

- You meet one of the eligibility criteria in the section above.
- The purpose of the time-off is to accompany the pregnant woman to an antenatal appointment.
- The appointment has been made on the advice of a registered medical practitioner, registered midwife or registered nurse.

Time-off for accompanying a pregnant woman: amount of time-off

- You may take time-off to accompany a pregnant woman to up to two antenatal appointments in relation to each pregnancy.
- You must not take more than six and a half hours off for each appointment, including travel and waiting time.

- Time-off to attend these appointments is unpaid.
- If you wish to take time-off to attend further antenatal appointments you should complete a leave of absence request form.